

MEMORANDUM OF UNDERSTANDING
BETWEEN




सत्यमेव जयते
Dr. Homi Bhabha State University, Mumbai
Elphinstone College
156, M. G. Road, Fort, Mumbai 400 032.



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This Memorandum of Undertaking is made on this day, between GRAND ACADEMIC PORTAL (GAP)- India herein refer to as GAP having its office at 718, Loha Bhavan, Ashram Road, Ahmadabad, Gujarat- 380009, which expression shall include authorized representative of first part Department of English, Elphinstone College ,Fort, Mumbai

The Programme for which this MoU is signed is to be known as “Promotion of Academic Initiatives of the GAP & DEPARTMENT OF ENGLISH, ELPHINSTONE COLLEGE. Faculty members and Students of Elphinstone College, Mumbai can participate in the following initiatives as per the mutual guidelines decided by both the institutions.

- ❖ Can publish papers in international peer-reviewed journals of GAP without paying publication charges for DOI and certificates 50% of the total amount to be paid
- ❖ One or two faculty members can become part of the editorial board in GAP International Journals
- ❖ Can design online course which can be uploaded on the GAP Academy website
- ❖ Can send the news to GAP E-Magazine Kalpataru
- ❖ Head of the institute will also be appointed as Advisor of Assessment and Accreditation body of GAP which is known as Global Academic Assessment Consortium
- ❖ Faculty members can work in research projects announced by GAP
- ❖ Faculty members can take part in a book project series of GAP
- ❖ The faculty member can go as peer member for GAAC Assessment
- ❖ Students and faculty members can participate in conferences, seminars, and workshops with 30% discounted fees.
- ❖ GAP has more than 1000 experts on board, DEPARTMENT OF ENGLISH, ELPHINSTONE COLLEGE can take benefit of their expertise whenever needed.
- ❖ Department of English, Elphinstone College can access all the institutional members and life members of GAP and can organize various events at GAP's institutional partners.
- ❖ Department of English, Elphinstone College can go for Various Audit without paying Administrative charges for one time.

Coordination and Contact Points

- ❖ GAP for coordination on broad policy issues and matters related to centralized operations.
- ❖ Department of English, Elphinstone College, for all operational matters, which includes Workshop, Conference, Counseling, Seminar, training, handholding component as per GAP guidelines.

Responsibilities of the DEPARTMENT OF ENGLISH, ELPHINSTONE COLLEGE

The Department of English, Elphinstone College shall,

- ❖ Organize training and handholding activities under the Scheme as per the GAP guidelines.
- ❖ Ascertain for itself the financial viability of the project and shall fund all cost overruns, if any.
- ❖ Not make any financial commitment on behalf of GAP, nor shall take loans or create any other financial liability binding GAP under this agreement.
- ❖ Have all employees relating to this project invite outside Guest Speakers/faculty on its own, and GAP shall have no legal, financial or any other responsibility towards them.

Follow the course outline supplied by GAP, as may be amended from time to time.

- ❖ Conduct no such parallel activity which may be prejudicial to the interests of the said Scheme, or GAP.
- ❖ Maintain records of the students and their regular attendance and share them with GAP.
- ❖ Provide assistance for the conduct of study visits, field visits, etc.
- ❖ Provide free of cost handholding facilities, counseling, and guidance to the students for 1 year after the training.
- ❖ Register candidates for organizing training programs

Head, Department of English,
Elphinstone College Mumbai

Chairman
GAP

Witness

Witness