

**MEMORANDUM OF UNDERSTANDING
BETWEEN**



Grand Academic Portal



&



**St. Andrew's Educational
Foundation, Mumbai**

Date: 14th December 2019

Place: St Andrew's College, Mumbai

This Memorandum of Undertaking is made on this day, between GRAND ACADEMIC PORTAL (GAP)- India herein refer to as GAP having its office at 718, Loha Bhavan, Ashram Road, Ahmadabad, Gujarat- 380009, which expression shall include authorized representative of first part St. Andrew's Educational Foundation - Mumbai, Maharashtra. (SAEF) herein referred to as SAEF viz... having its Office at Mumbai.

The Programme for which this MoU is signed is to be known as "Promotion of Academic Initiatives of the GAP & SAEF. Faculty members and Students of SAEF can participate in the following initiatives as per the mutual guidelines decided by both the institutions.

- ❖ Can publish papers in international peer-reviewed journals of GAP without paying publication charges
- ❖ One or two faculty members can become part of the editorial board in GAP International Journals
- ❖ Can design online course which can be ploaded on the GAP Academy website
- ❖ Can send the news to GAP E-Magazine Kalpa Taru
- ❖ Head of the institute will also be appointed as Advisor of Assessment and Accreditation body of GAP which is known as Global Academic Assessment Consortium
- ❖ Faculty members can work in research projects announced by GAP
- ❖ Faculty members can take part in a book project series of GAP
- ❖ The faculty member can go as peer member for GAAC Assessment
- ❖ Students and faculty members can participate in conferences, seminars, and workshops with 30% discounted fees.
- ❖ GAP has more than 1000 experts on board, SAEF can take benefit of their expertise whenever needed.
- ❖ SAF can access all the institutional members and life members of GAP and can organize various events at GAP's institutional partners.
- ❖ Logo of SAEF will be placed on all the GAP websites and materials.

Coordination and Contact Points

- ❖ GAP for coordination on broad policy issues and matters related to centralized operations.
- ❖ SAEF, for all operational matters, which includes Workshop, Conference, Counseling, Seminar, training, handholding component as per GAP guidelines.

Responsibilities of the SAEF

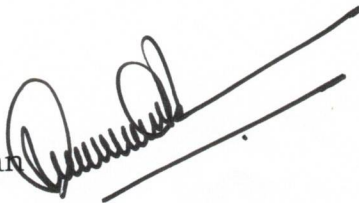
The SAEF shall;

- ❖ Organize training and handholding activities under the Scheme as per the GAP guidelines.
- ❖ Ascertain for itself the financial viability of the project and shall fund all cost overruns, if any;
- ❖ Not make any financial commitment on behalf of GAP, nor shall take loans or create any other financial liability binding GAP under this agreement;
- ❖ Have all employees relating to this project invite outside Guest Speakers/faculty on its own, and GAP shall have no legal, financial or any other responsibility towards them;
- ❖ Follow the course outline supplied by GAP, as may be amended from time to time;
- ❖ Conduct no such parallel activity which may be prejudicial to the interests of the said Scheme, or GAP;
- ❖ Maintain records of the students and their regular attendance, and share them with GAP;
- ❖ Provide assistance for the conduct of study visits, field visits, etc.;
- ❖ Not realize any fee from the students in any form whatsoever;
- ❖ Incur expenditure on all operations/services as per the financial guidelines of GAP.
- ❖ Provide free of cost handholding facilities, counseling, and guidance to the students for 1 year after the training.

Chairman
SAEF

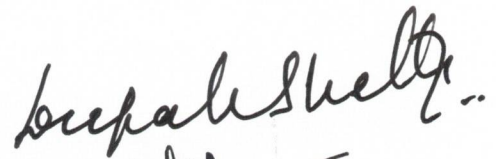



Chairman
GAP



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